

DOCUMENT RESUME

ED 450 687

IR 020 322

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TITLE Techniques for Student Research: A Comprehensive Guide to Using the Library.
ISBN ISBN-1-55570-367-4
PUB DATE 2000-00-00
NOTE 277p.
AVAILABLE FROM Neal-Schuman Publishers, 100 Newfield Ave., Edison, NJ 08837 (\$35). Tel: 866-672-6657 (Toll Free); Fax: 866-209-7932 (Toll Free); Web site: <http://www.neal-schuman.com>.
PUB TYPE Books (010) -- Guides - Classroom - Learner (051)
EDRS PRICE Document Not Available from EDRS.
DESCRIPTORS Higher Education; *Information Skills; Information Sources; Internet; Library Instruction; *Reference Materials; *Research Skills; *Research Tools; *Search Strategies; *Student Research

ABSTRACT

This book is designed to help college students develop information and research skills. Twenty-one chapters cover the following topics: (1) "Information Content, Information Packages"; (2) "Reference Works: Finding Facts Fast"; (3) "Directories"; (4) "Biographical Dictionaries"; (5) "Encyclopedias"; (6) "Dictionaries, Thesauruses, and Other Word Books"; (7) "Almanacs, Statistics, Handbooks, and Standards"; (8) "Maps and Atlases"; (9) "Locating and Selecting Reference Works"; (10) "Search Strategies for Research Queries"; (11) "Consulting the Experts"; (12) "Selecting Information Packages"; (13) "Choosing Collections and Services"; (14) "Identifying Information Sources"; (15) "Using Library Catalogs"; (16) "Retrieving Information Sources"; (17) "Using Indexes and Abstracting Journals"; (18) "Using Bibliographies"; (19) "Using CD-ROM and Online Databases"; (20) "Union Lists and Inter-Library Lending"; and (21) "The Internet." Appendices provide "Tips for Precision Searching in Alphabetical Lists" and a glossary of "Terminology Related to the Book." Includes a list of resources and an index. (Contains 23 references.) (MES)